**Indiana Farm Bureau**

**Program Development Grant**

**Purpose:** Provide assistance to County Farm Bureaus who have 1500 members or less and do not have adequate funds for an activity or program they would like to initiate. Funds from this grant may also be used for general operating expenses that support an activity or program.

**Application Process:** An application form must be completed by the County Farm Bureau, signed by the County President and Regional Manager and submitted to the IFB home office: c/o Jill Shanley. Only one application can be submitted per year. A grant committee will review all applications and approve funds based on financial need and potential program impact toward reaching organizational goals.

**Grant Amount:** Indiana Farm Bureau will provide funds to a County Farm Bureau with an approved application of up to $1,500 for a new program or a need for general operating expenses.

**Qualified Programs/Activities:** Program or activity must be new in 2025 or include a significant change to an existing program with a purpose of meeting one or more of the strategic plan and/or county goals. County Farm Bureaus may also qualify to use funds for general operating expenses by demonstrating financial needs.

**Deadline:** Grant applications may be submitted now through September 30, 2025.

**Reporting:** Counties receiving a Program Development Grant must complete a form to report how the funds were utilized and to share the success of the funded activities. The report must be submitted by October 31, 2025.

**Program Development Grant**

Date

County

County Farm Bureau President (signature):

Regional Manager (signature):

1. Describe Program or Activity
2. What is the outcome or purpose of this program?
3. Date Activity is expected to take place
4. Purpose of the Program/Activity
5. Who is the targeted audience for this program/activity?
6. How do you plan to engage your audience (please give details)?
7. How many participants do you expect to involve or people do you expect to reach with this program/activity?
8. How did you determine the number of people you will reach with this program?
9. Which Strategic Plan and/or County Goal(s) will this program/activity help accomplish?
10. The Program Development Grants are seed money to help get new programs and activities started. Will this be a one-time program/activity or will it be an ongoing program?
11. If this will be an ongoing program/activity will you have adequate funding to continue? (Explain)
12. Is this an existing program/activity that will be expanded or improved? If so, please explain the changes/improvements.
13. Is this a program or activity that could be shared and conducted in other Counties?
14. What is the estimated total cost of this program/activity? (list major program components and costs)
15. Please explain how the grant funds will be used. List what program or operating expenses will be paid for with the grant funds.
16. What will the County Farm Bureau contribute toward the program? (money and other resources)
17. Will any other organizations, groups, or companies contribute toward the program? (list expected amounts)
18. How many volunteers do you expect to involve in helping with this program/activity?
19. Briefly describe the most important reason you feel this program should receive a Program Development Grant?
20. Amount of Money Requested from IFB for this program/activity (Maximum $1500)